

**MONTEVALLO DEVELOPMENT COOPERATIVE DISTRICT  
BOARD OF DIRECTORS MEETING  
Parnell Memorial Library  
Minutes**

**Regular Meeting  
April 1, 2019  
1:00 p.m.**

Members Present: Dee Woodham, Reed, Prince, Mary Ellen Heuton  
Staff Present: Regina Ashmore, Sharman Brooks, Susan Hayes  
Others Present: Hollie Cost, Mayor City of Montevallo; Steve Gilbert, Montevallo Chamber of Commerce

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The meeting was called to order at 1:04 pm by Chairman Woodham. Ms. Heuton, Mr. Prince, and Chairman Woodham were in attendance creating a quorum. A notice for this meeting was posted on Monday, March 25, 2019.

The Board discussed the Coach Company Building heating and air conditioning unit replacements. Mr. Gauntt provided a quote of \$11,323 with an additional \$1,000 estimated for miscellaneous supplies needed for the installation. Mr. Prince made a motion to approve up to \$25,000 from the accumulated rental income to replace the units. The motion was seconded by Ms. Heuton. The motion was approved by unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved.

The Board discussed split rail fencing and entry gates for Shoal Creek Park. Ms. Heuton made a motion to approve up to \$4,800 from the excess city funds to purchase the fencing and gates. The motion was seconded by Mr. Prince. The motion was approved by unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved.

The Board discussed a proposed additional walking trail along the creek. The location would take the path closer to the banks; the Mayor would like to have a third party review the proposal to determine if the proximity to the creek bank may be detrimental to the waterway.

The brown park signs for Hwy 119 are expected to be delivered at any time.

Chairman Woodham stated ALDOT had not finalized the Main Street project cost differentials at this time, Trey will let us know when its finalized.

The Board needs to determine the Phase 3 paving/sidewalk project list, this budget line item has \$139,000 remaining. The Mayor will get Kirk, Trey and Dee together to finalize all potential paving/sidewalks. The Board can then make decisions based on costs and budgets.

The commercial class drivers' license certification program is still being evaluated for viability. The Camera Ready program is being worked on, as well. Ms. Heuton stated the MOA for the

film production certification program had been executed by the dean and is currently waiting for the states approval.

The Board discussed the Hotel Feasibility Study. Mayor Cost stated the numbers need to be updated regularly, although capturing attendance to events around the city continue to be problematic; discussions on how and who should be the lead continue with no immediate solution at this time.

Ms. Heuton made a motion to approve the minutes of the December 4, 2018; February 4, 2019; and the March 4, 2019 meetings. The motion was seconded by Mr. Prince. The motion was approved by unanimous vote of three (3-0), with Chairman Woodham, Mr. Prince and Ms. Heuton voting in favor, the motion was approved.

There being no further business, Mr. Prince made a motion to adjourn. The motion was seconded by Ms. Heuton and by a unanimous vote of two (3-0), with Chairman Woodham, Ms. Heuton and Mr. Prince voting in favor, the meeting of April 1, 2019 was adjourned at 1:49 p.m.

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Regina Ashmore  
Recording Secretary

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Dee Woodham, Chairman  
Montevallo Development Cooperative District